The College encourages its students and staff to undertake relatively small but systematic investigations (e.g.- a research project) and share them with other academic staff-members, to enable the micro-research to be widely used during the teaching.

The micro- research project is intended to encourage students and teaching staff to promote knowledge exchange between the College and small or medium-sized enterprises (SMEs) operating within close proximity of the College. It will also allow staff and students to develop a deeper understanding of how the SMEs operate in this competitive world.

Budget:
1. The maximum amount of funding available for conducting Micro- Research is £1000

2. The amount of funding allocated for the research will be equitably distributed amongst all the participants.

3. If the application is made before or during the research, then the College will be able to award maximum of 1/3rd of the allocated budget and the remaining amount will be paid after the completion of the project.

4. Please indicate how much budget you require to bring the project to completion. Also explain how the budget will be used to bring the project to completion.

Application Criteria:
1. The applicant must be an employee or a student of Nelson College London.

2. The applications will be peer reviewed and judged on:
   - Originality and authenticity
   - The micro-research should be related to small / medium sized enterprises located in London (preferably near the College campuses)
   - The micro-research should be directly relevant to the module learning outcomes and assessments covered at NCL.

3. The peer reviewers will determine whether the criteria have been met and also assess the importance of having a need for doing the research and whether the team members involved will be able to do carry out the research competently.

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Micro-Research Application Process

1. The application can be made before, during or after the research has been conducted. However, to receive the award the researchers have to complete and submit the 'Micro-Research Project Application Form' as this forms a part of the assessment for the award of funding.

2. Please email the completed Micro Research Project Funding Application Form to the Head of Academic Services, who after receiving the form will create a team of reviewers to assess the outcome of the application.

3. Please liaise with the relevant Programme Leader / Academic Manager, if you require any support or have any queries.

4. You will be notified of the outcome of this application within 21 working days, unless stated otherwise.

5. If the application is rejected and you wish to appeal against the decision, the appeal should be addressed to the Principal, Professor Geoffrey Alderman (g.alderman@nelsoncollege.ac.uk) via email with accompanying evidence supporting the grounds of the appeal.